

**School Start Time Task Force
Agenda**

Date: September 9, 2014	Time: 5:00-7:00pm	Place: Conference Room 2A (Formerly - Center III) Board of Education
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Desired Outcome: By the end of the meeting we will:

- Identify the issues, assumptions, and impacts that changing school start times will have on student health
- Identify presentation format for the Board of Education

Decision Making Model: Consensus -- Gather Input and Decide

Topic	Person Responsible	Objective	Estimated Time	Process
Welcome/ Introduction	Maureen McMahon	Discussion of the purpose of the meeting	5	Presentation
Overview of Sleep Health Data	Dr. Kayla Wahlstrom	Identify issues, assumptions, and impacts surrounding changing school start times.	30	Presentation with Q&A
Discuss Sleep Health Data	Maureen	Review key points presented by Dr. Wahlstrom	15	Discussion
Discuss/ Narrow recommendations	Maureen	Review website to identify information that still needs to be added/addressed	40	Presentation and discussion
Discuss/Narrow recommendations Board presentation	Maureen	Identify format and task force roles for Board presentation	15	Presentation and discussion
Next Steps	Maureen	Identify the next steps for the Task Force	5	Presentation and discussion