

**School Start Time Task Force  
Agenda**

<b>Date:</b> August 27, 2014	<b>Time:</b> 5:00-7:00pm	<b>Place:</b> Conference Room 2A (Formerly - Center III) Board of Education
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***Desired Outcome: By the end of the meeting we will:***

- Finalize proposed options for changing school start times
- Develop FAQ's
- Contribute to Executive Summary

***Decision Making Model: Consensus*** -- Gather Input and Decide

<b>Topic</b>	<b>Person Responsible</b>	<b>Objective</b>	<b>Estimated Time</b>	<b>Process</b>
Welcome/ Introduction	Kathy Lane/ Maureen McMahon	Discussion of the purpose of the meeting	5	Presentation
Review updates to Pros and Cons for each Option	Kathy Lane/ Maureen McMahon	Provide task force members an opportunity to verify updates to Pros and Cons	20	Presentation and discussion
Review and provide input to draft FAQ's		Review draft and add additional FAQ's	15	
Review updates to website	Kathy Lane/ Maureen McMahon	Review updates to website based on Task Force members input	15	Presentation and discussion
Provide feedback/edit draft Executive Summary	Kathy Lane/ Maureen McMahon	Review, discuss and provide input into draft Executive Summary	60	Presentation and discussion
Next Steps	Kathy Lane/ Maureen McMahon		5	Presentation and discussion

**Next Meeting:**

**TBD**