

ANNE ARUNDEL COUNTY PUBLIC SCHOOLS  
MINUTES OF DECEMBER 10, 2014

The Anne Arundel County Board of Education met at 10:15 A.M. on the above date at the Carol S. Parham Building in Annapolis Maryland. Members present were Stacy KorbelaK, Patricia Nalley, Teresa Milio Birge, Kevin Jackson, Solon Webb and Ayesha Chaudhry. Mrs. Ritchie was absent due to family bereavement. Also present was Dr. George Arlotto, Superintendent of Schools. Mrs. KorbelaK opened the meeting with the Invocation and the Pledge of Allegiance.

**EXECUTIVE SESSION OF NOVEMBER 19, 2014 – EARLY P.M. SESSION**

The Board met in executive session on the above date at 5:15 P.M. in the Caucus Room at the Board of Education offices, 2644 Riva Road, Annapolis, Maryland 21401. While in public session, a motion was made by Mrs. Ritchie, seconded by Mr. Webb, to go into closed session pursuant to Section 10-508(a) (7) and (9) of the State Government Article of the Annotated Code of Maryland to: (7) consult with counsel to obtain legal advice on a legal matter, and (9) to conduct collective bargaining negotiations or consider matters that relate to the negotiations.

The motion was approved (6-0). Persons present to close the meeting and voting were Mrs. KorbelaK, Mrs. Birge, Ms. Chaudhry, Ms. Ritchie, Ms. Brandenburg Mr. Webb. Mrs. Nalley was absent due to travel. Mr. Jackson arrived at 6:55 P.M. Also present were Dr. Arlotto, Superintendent, Mr. Bennett, Board Counsel; and Mrs. Connolly, Board Assistant. Ms. Gottdenker was present for computer training.

**ITEMS CONSIDERED, ACTION TAKEN AND RECORDED VOTES:**

1. Ms. Gottdenker demonstrated to the Board on how to set up alerts on their tablets.
2. Mr. Bennett advised the Board on a protest of bid rejection appeal. Mr. Webb moved to conduct a paper appeal in the case. Mrs. Ritchie seconded and the Board approved (6-0).
3. Mr. Bennett advised the Board on an employee appeal. Mrs. Birge moved to send the case to a hearing examiner. Mrs. Ritchie seconded and the Board approved (6-0).
4. Mr. Bennett advised the Board on a student transfer appeal. Mrs. Birge moved to uphold the Superintendent's decision in the case. Mrs. Ritchie seconded and the Board approved (6-0).
5. Mr. Bennett advised the Board on a contract for legal services. Mrs. Ritchie moved to approve. Ms. Brandenburg seconded and the Board approved (6-0).
6. Mrs. KorbelaK provided the Board with an update of her activities as Board President.
7. Mrs. KorbelaK addressed confidentiality items.
8. Ms. Brandenburg provided the Board with an updated on Budget Committee activities.
9. Mrs. Birge and Ms. Chaudhry provided the Board with an update on Policy Committee activities.
10. Dr. Arlotto reported to the Board on staff issues.
11. Dr. Arlotto reported to the Board on transportation matters.
12. Dr. Arlotto reported to the Board on facility issues.

Adjourn: 7:00 P.M.

(Time did not allow for negotiations)

**EXECUTIVE SESSION OF NOVEMBER 19, 2014 – LATE P.M. SESSION:**

The Board met in executive session on the above date at 8:45 P.M. in the Caucus Room at the Board of Education offices, 2644 Riva Road, Annapolis, Maryland 21401. While in public session, a motion was made by Mrs. Birge, seconded by Mrs. Ritchie, to go into closed session pursuant to Section 10-508(a) (9) of the State Government Article of the Annotated Code of Maryland to: (9) to conduct collective bargaining negotiations or consider matters that relate to the negotiations.

The motion was approved (6-0). Persons present to close the meeting and voting were Mrs. KorbelaK, Mrs. Birge, Ms. Chaudhry, Mr. Jackson, Ms. Ritchie, Mr. Webb. Mrs. Nalley was absent due to travel. Ms. Brandenburg was not present.

Also present were Dr. Arlotto, Superintendent, Mr. Bennett, Board Counsel; Mrs. Connolly, Board Assistant, Mrs. Rawles, Acting Director of Employee Relations and Chief Negotiator, and Ms. Auth, Acting Employee Relations Specialist.

**ITEMS CONSIDERED, ACTION TAKEN AND RECORDED VOTES:**

1. Melisa Rawles advised the Board on negotiations with the Teachers Association of Anne Arundel County, the Association of Educational Leaders, the Secretaries and Assistants Association of Anne Arundel County, and the American Federation of State, County and Municipal Employees. The Board gave Mrs. Rawles specific guidance on how to handle further negotiations.

Adjourn: 9:55 P.M.

*Public Session  
December 10, 2014*

**APPROVAL OF THE MINUTES OF NOVEMBER 19, 2014:**

Mr. Jackson moved to approve the minutes of November 19, 2014. Mrs. Birge seconded and the Board approved (6-0).

**RECOGNITIONS:** No recognitions.

**EDUCATOR OF THE MONTH:** Paula Hendry Borinsky, Tyler Heights Elementary School

**EMPLOYEE OF THE MONTH:** Bates Middle and Annapolis Middle Schools

**VOLUNTEER OF THE MONTH:** Raschelle Matheson, Point Pleasant Elementary School

Mrs. KorbelaK recognized County Executive Steve Schuh in the audience and thanked him for attending the meeting.

**SCHOOL/COMMUNITY HIGHLIGHTS:** Mrs. Nalley thanked former Board member Amalie Brandenburg for all her work on the Board of Education and wished her luck in her new position working with the County Executive. Mrs. KorbelaK commented on the football state championship recently held last Friday night at the M & T Stadium. Although Old Mill High School fell a few points short, it was still a great game and good to be there. Mrs. KorbelaK also noted that she had the privilege of being a Judge at the recent science fair. Mrs. Nalley thanked

County Executive Schuh for inviting her to participate in the transition team and she is pleased to be part of the education committee.

**CAC REPORT:** Lisa Shore, Vice Chair of the Citizen’s Advisory Committee, updated the Board on activities of the organization, including work done at the last meeting held on December 1, 2014. She reported on activities of the “Costs” Committee, Class Ranking Committee, Communications Committee, and the Equity Committee.

**SUPERINTENDENT’S RECOMMENDED FISCAL YEAR 2016 OPERATING AND CAPITAL BUDGETS:**

Superintendent of Schools, Dr. George Arlotto, presented his recommendation to the Board for the Fiscal Year 2016 Operating Budget, totaling \$1,100,971,472. The budget request is 3.6 percent, or just under \$39 million, more than the current year’s adjusted budget. He and staff have made difficult decisions in order to be prudent and reasonable and he believes this budget is both. He also noted that almost 70 percent of the program enhancements in the budget focus on four key areas in support of student achievement, specifically an increase in classroom teacher positions to address increased student enrollment, early literacy, elementary education, and the needs of English Language Learners.

The Superintendent presented his recommendation to the Board for the Fiscal Year 2016 Capital Budget totaling \$163,439,000. He highlighted aspects of the Capital Budget request including recurring projects, major capital projects and ongoing major construction projects.

It was noted that the entire budget request can be found on the front page of the school system web site, [www.aacps.org](http://www.aacps.org).

Mrs. KorbelaK thanked Dr. Arlotto and his team for putting together a sound, thoughtful and conservative budget. She commented that when she and Mrs. Brandenburg presented before the County Council and the State Delegation last year that they liked to say “WE” are Anne Arundel County. Mrs. KorbelaK said that she looks forward to working with the new County Executive and County Council to fund the budget that will allow AACPS to provide a world class education to the students of this county.

Dr. Arlotto thanked County Executive Schuh and his staff for the collaboration with the school system and he stressed his commitment to the office of the County Executive and to the citizens of Anne Arundel County to work together. The Superintendent also thanked his executive team, noting that putting together a school system budget is no easy task and it was job well done.

**PUBLIC COMMENT:** The following citizens addressed the Board:

Mr. Harold Brown of Annapolis spoke about the rededication of Annapolis Elementary School. Kari Oakes spoke in support of later high school start times. Jonathan Boniface addressed the Board about the need for a 13<sup>th</sup> high school in Crofton.

**ADMINISTRATIVE PERSONNEL APPOINTMENTS:** The Superintendent made the following recommendations for Board action:

Sharon Stratton, Director of Instruction, Central Office, effective December 24, 2014.

Gina Davenport, Principal, Arundel High School, effective December 24, 2014  
Jennifer Quirino, Principal Pasadena Elementary School, effective December 24, 2014  
Susan Barrie, Principal, Woodside Elementary School, effective December 11, 2014  
Reed Cooper, Assistant Principal, Brooklyn Park Middle School, effective TBD  
Doug Schreiber, Assistant Principal, Brooklyn Park Middle School, effective January 5, 2015  
Louisa Troutner, Assistant Principal, Old Mill High School, effective January 5, 2015

Mr. Jackson moved to approve the Superintendent's recommendation. Mrs. Nalley seconded and the Board approved (6-0).

**PERSONNEL:** The Superintendent recommends personnel actions. Mr. Jackson moved to approve the Superintendent's recommendations. Mrs. Birge seconded and the Board approved (6-0).

### **SUPERINTENDENT'S RECOMMENDATION ON REDISTRICTING - ANNAPOLIS**

**AREA:** Alex Szachnowicz, Chief Operating Officer, reminded the Board about the redistricting process, specifically, in accordance with Board of Education Policy JAA, and Administrative Regulation JAA-RA, the Superintendent is required to submit to the Board, no later than the first Board of Education meeting in December, his recommendations for redistricting. The Board, pursuant to Policy JAA and Administrative Regulation JAA-RA, will review the Superintendent's recommendation along with any Board member proposals and determine, no later than the end of January, which school(s) will go forward to a public hearing on redistricting. The Superintendent's Recommendation on Redistricting today is for *Information only*.

The Superintendent of Schools formed a Redistricting Committee to advise him on:

- Whether to assign students living on the Naval Academy grounds to a single elementary school (West Annapolis Elementary or Annapolis Elementary). The Redistricting Committee recommended NO REDISTRICTING. The Superintendent agreed with the Committee.
- Whether to reassign property fronting Admiral Cochran Drive from Edgewater Elementary, Central Middle and South River High to Mills-Parole Elementary, Bates Middle and Annapolis High. The Redistricting Committee recommended NO REDISTRICTING. The Superintendent agreed with the Committee.
- Option(s) to alleviate, to the extent possible, overcrowding at Tyler Heights Elementary due to continued enrollment growth. The Superintendent recommends Option X which would move the community of Reserve at Quiet Waters out of Tyler Heights and into Germantown. Option X would also move the community of Harbor House out of Tyler Heights and into Eastport. The Redistricting Committee recommended Option VII, which would redistrict certain neighborhoods to Georgetown East and one neighborhood to Eastport.

Mr. Szachnowicz answered questions by Mr. Webb and Mr. Jackson.

Public Participation: The following individuals spoke about redistricting: Tom Boynton, Eric Devito, Fred Lautenschlaeger, and Michel Drummond.

**POLICY REVISION – SECOND READING – NON- DISCRIMINATION-POLICY**

**CODE AC:** The President of the Board of Education is bringing to the Board revisions to this policy to update the legally recognized protected classes. There were no public comments received during the 30-day posting on the website. This is the second reading for this policy for information only. Mr. Webb would like the policy to extend to all vendors and any organization with whom the school system does business. Mrs. Cuches, Policy and Legislative Counsel, said that this will be reviewed.

**POLICY REVISION – SECOND READING – NON-DISCRIMINATION AND ANTI-HARASSMENT – PERSONNEL - POLICY CODE GAGG:**

The Division of Human Resources is bringing to the Board revisions to this existing policy and its companion regulation to update the legally recognized protected classes and clarify the process for complaints under this policy and regulation. There were no public comments received during the 30-day posting on the website. This is the second reading for this policy, for information only. There were no Board questions.

**POLICY REVISION - SECOND READING – EMPLOYEE COMPLAINTS-POLICY**

**CODE GAHH:** The Employee Relations Department is bringing to the Board revisions to this policy and its accompanying regulation to update the Employee Complaint process. There were no public comments received during the 30-day posting on the website. This is the second reading for this policy for information only. There were no Board questions.

**POLICY REVISION – FIRST READING – NAMING FACILITIES - CODE EG:**

The Office of the Superintendent, Chief Operating Officer, Office of School and Family Partnerships, and Office of School Performance are bringing to the Board revisions to this policy and its regulation to reflect current practice in naming and renaming of Anne Arundel County Public Schools (AAPCS) school and non-school AACPS facilities, and portions or significant elements of such schools and non-school AACPS facilities.

This is the first reading for this revised policy and regulation before being posted on the website for 30 days for public comment. There were no questions.

**POLICY REVISION – FIRST READING - REPORTING CHILD ABUSE/NEGLECT-POLICY CODE JEF:**

The Division of Student Services and the Office of Investigations are bringing to the Board revisions to this policy and its regulation to update the definition of child abuse to include human trafficking. This is the first reading for this revised policy and regulation before being posted on the website for 30 days for public comment. There were no questions.

**HEBRON-HARMAN ELEMENTARY SCHOOL – STORMWATER MANAGEMENT INSPECTION AND MAINTENANCE AGREEMENT:**

Mrs. Birge moved to take the item from information to action. Mr. Jackson seconded and the Board approved (6-0).

The Superintendent recommends approval of the Hebron-Harman Elementary School – Stormwater Management Inspection and Maintenance Agreement.

As part of the grading permit process for the construction project at Hebron-Harman Elementary School, Anne Arundel County requires an executed Stormwater Management Inspection and Maintenance Agreement. This project is being funded for both design and construction by Hebron-Harman School Club, LLC as a third party project.

The agreement facilitates the installation and maintenance of stormwater management facilities. It allows for access and inspection by Anne Arundel County to ensure that each facility is properly constructed and maintained. This agreement is based on the standard County form. It was noted that the agreement has been reviewed by the Board of Education's attorney.

Mr. Jackson moved to approve the Superintendent's recommendation. Mrs. Birge seconded and the Board approved (6-0).

**SOLLEY ELEMENTARY SCHOOL – ABANDONMENT OF THE USE-IN-COMMON RIGHT OF WAY AND RIGHT OF WAY DEDICATION:**

Mrs. Nalley moved to take the item from information to action. Ms. Chaudhry seconded and the Board approved (6-0).

The Superintendent recommends approval of the Solley Elementary School – Abandonment of the Use-In-Common Right Of Way and Right of Way Dedication.

The Solley Elementary School properties acquired in the 1950s, included rights to a 20' private use-in-common right of way. This use-in-common right of way was never utilized for school purposes. In addition, when the school was renovated in 1995, frontage improvements were undertaken as part of the project. However, the public right of way was not dedicated to the County at that time.

Koch Homes is requesting an abandonment of the private use-in-common right of way adjacent to Solley Elementary School as part of its planned Oak Point subdivision. In exchange for this abandonment, Koch Homes has offered to purchase and install a new marque sign for the school. Also, the right of way along Solley Road will be dedicated to the County for public improvements. The Board reviewed the abandonment and the right of way dedication in the documents provided. It was also noted that the documents have been reviewed by the Board of Education's attorney.

Mr. Jackson moved to approve the Superintendent's recommendation. Mrs. Birge seconded and the Board approved (6-0).

**CAROL S. PARHAM BUILDING – BGE EASEMENT:**

Mrs. Nalley moved to take the item from information to action. Mrs. Birge seconded and the Board approved (6-0).

The Superintendent recommends approval of the Carol S. Parham Building – BGE Easement.

On August 22, 2012, the Board of Education approved the acquisition and consideration of fee simple and easement interests for the planned development of Annapolis Commons by St. John's Properties.

BGE is requiring a ten-foot utility easement for underground electric service along a portion of the back access road behind the Carol S. Parham Building. The easement will begin at the existing electric pole and move the service underground. The abandoned overhead electric service will be removed. This request is being made on behalf of St. John Properties, Inc., the developer of Annapolis Commons. The Board reviewed the easement documents and it was noted that the documents were reviewed by the Board of Education's attorney

Mrs. Nalley moved to approve the Superintendent's recommendation. Mrs. Birge seconded and the Board approved (6-0).

**SECOND QUARTER OPERATING BUDGET FUND TRANSFER - FY 2015:**

Mrs. Nalley moved to take the item from information to action. Mrs. Birge seconded and the Board approved (6-0).

The Superintendent recommends approval of the Second Quarter Operating Budget Fund Transfer for FY2015 to be submitted to the County Council. A complete overview of revenues and expenditures were given during the presentation by staff.

Mrs. Nalley moved to approve the Superintendent's recommendation. Mrs. Birge seconded and the Board approved (6-0).

**FILLING OF VACANCIES ON EXECUTIVE COMMITTEE OF COUNTYWIDE CITIZEN ADVISORY COMMITTEE:**

The Board of Education Board recommends the following appointments to the Advisory Committee for a two year term:

- Edmund Barrett, Arundel Cluster secondary schools representative
- Karen Broseker, Northeast Cluster secondary schools representative
- Marsha Turner, Meade Cluster elementary schools representative
- Jack Neill, Southern Cluster secondary schools representative
- Thomas Spangler III, At-large Countywide representative
- Lillie Odessa Ellis, At-large Countywide representative

Mrs. Nalley moved that the Board approve all appointments. Mrs. Birge seconded and the Board approved (6-0).

**APPROVAL OF LEGAL SERVICES CONTRACT:**

The Board of Education recommends approval of the Legal Services Contract with Carney, Kelehan, Bressler, Bennett and Scherr, LLC. Mrs. Nalley moved that the Board of Education approve the Contract. Mrs. Birge seconded and the Board approved (6-0).

**MONTHLY FINANCIAL STATUS REPORT:**

The Board reviewed the Monthly Financial Status Report as of November 28, 2014, of general and grant funds. The Monthly Financial Status Report identifies the percentage of appropriated funds expended for each budget category through the end of November (FY2015). There were no Board questions.

**AWARD OF CONTRACTS:**

In accordance with Board Policy Code DEA, all contracts exceeding \$25,000, commodities, and non-competitive procurements that are in compliance with the Bidding Procedures Regulations, will be approved by the Purchasing Officer and reported to the Board for review. The contracts in compliance with this policy and approved by the Supervisor of Purchasing. Were reviewed by the Board. There were no comments.

Mrs. Nalley moved that the Board go into closed session pursuant to Section 10-508(a) (7) and (9) of the State Government Article of the Annotated Code of Maryland to: (7) consult with counsel to obtain legal advice on a legal matter and (9) conduct collective bargaining negotiations or consider matters that relate to the negotiations. Mrs. Birge seconded and the Board approved (6-0).

The Board adjourned at 12:35 p.m.

Approved: January 7, 2015